

TOWER HAMLETS CHILDREN'S SERVICES IMPROVEMENT BOARD (CSIB) 2017

DRAFT TERMS OF REFERENCE

NAME	Tower Hamlets Children's Services Improvement Board
DATE	April 2017
CHAIR	Independent Chair Alan Wood
FREQUENCY	Every six weeks
MEMBERS	<p>Independent Chair Mayor Cabinet Member for Children's Services Chief Executive DfE Intervention Advisor - From Direction - tbc Corporate Director of Children's Services Divisional Director of Strategy, Policy and Partnership Chief Officer of CCG Borough Commander</p>
ATTENDEES Responsible for delivering improvement and being held to account	<p>Specialist external advisor – Nigel Richardson Specialist internal advisor – Steve Hart Specialist DfE advisor - tbc Divisional Director of Children's Social Care Independent Chair of Children's Safeguarding Board Children's lead officer for Strategy, Policy and Performance Divisional Director of HR and Transformation Divisional Director of Finance Primary Head Teacher representative Secondary Head Teacher representative VCS representative Secretariat support</p>
AIM	<p>To drive sustainable improvement across Children's services by providing advice, support and challenge LBTH and its partners, including the LSCB. To secure sustainable improvements and performance in children's services following the Ofsted Inspection. To ensure that all recommendations set out in the Ofsted report are owned and implemented by Council and its partners, including the LSCB. To hold the Council and its key partner agencies to account for their contributions to keeping children and young people safe through the implementation of the Improvement Plan.</p>
ROLE	<p>To provide a Council-wide approach to setting, reviewing and implementing sustainable improvement activity. To hold to the Council and partners to account for the delivery of the CS Improvement plan providing support, challenge and guidance. To provide clear accountability, scrutiny and reporting lines between the CS Operational Board and the CS Improvement Board.</p>

	<p>To consider and make recommendations on, the terms of reference and mode of working of the operational improvement group.</p> <p>To receive regular reports from the operational improvement group on how it demonstrates that the changes being introduced are having an impact and improving social work practice and outcomes for children.</p> <p>To challenge the delivery and direction of the actions contained within the CS Improvement Plan to ensure that improvements are timely and sustainable.</p> <p>To monitor the delivery of the CS Improvement Plan to agreed quality standards and timescales.</p> <p>To provide assurance that the culture of CS improvement is embedded across all those agencies beyond the life and work of the CS Improvement Plan.</p> <p>To report progress against the CS Improvement Plan to Cabinet, the Department for Education and Mayor, and TH BV Improvement Board.</p> <p>To ensure that the voices of children and young people are reflected in the developments in the CS Improvement Plan.</p> <p>To challenge the existing strategic governance, accountability framework, (including the Local Safeguarding Children Board, Health and Wellbeing Board, Children and Families Partnership, and relevant Overview and Scrutiny Committee(s)), and assess how they are contributing to overall improvement in outcomes for children.</p>
OBJECTIVES	<p>To develop and deliver the CS Improvement Plan that ensures there is:</p> <ul style="list-style-type: none"> • Robust model of social work practice; • Sufficient and skilled workforce; • Quality assurance and audit; • Leadership, management and governance. <p>From Direction</p> <p>To co-operate with the Intervention Adviser's six monthly reviews as to whether the Council has made sufficient progress in improving its children's social care services.</p> <p>To ensure that the Chair of the Improvement Board reports to the Secretary of State on progress in delivering the improvement plan, on a quarterly basis, the first report being within 3 months (end of June 2017).</p>
STANDARD AGENDA ITEMS	<p>To ensure that a comprehensive progress report is provided by the Director of Children's Services to each meeting of the Improvement Board (from Direction)</p> <p>Review and note minutes, actions and decisions previously made.</p>

	<p>Overall progress update from the Independent Chair.</p> <p>High level progress against all action plans from Lead Members and Corporate Directors for Plans.</p> <p>Review of risk.</p> <p>Review progress reports to be submitted to Secretary of State and other Government Departments.</p> <p>Items for future meetings.</p>
OFFICER SUPPORT	<p>The strategy, policy and partnership service will support the work of the CS Improvement Board.</p>